



# UNION COUNTY UTILITIES AUTHORITY

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RESOLUTION NO.: 54-2022

DATE: October 19, 2022

## RESOLUTION OF THE UNION COUNTY UTILITIES AUTHORITY APPROVING THE PUBLIC MINUTES OF THE REGULAR MONTHLY MEETING HELD ON SEPTEMBER 21, 2022

APPROVED AS TO FORM:

Joseph C. Bodek, RMC  
Clerk of the Authority

APPROVED AS TO SUFFICIENCY OF FUNDS

YES  NO  NONE REQUIRED  
UNION COUNTY UTILITIES AUTHORITY

By: Joseph C. Bodek

By: [Signature]

	PRESENT	ABSENT	AYE	NAY	ABSTAIN	MOTION	SECOND
<i>Eastman, Treasurer</i>	✓		✓				
<i>Holder</i>	✓		✓				
<i>Jackus</i>	✓		✓				
<i>Kahn</i>	✓				✓		
<i>McManus, Secretary</i>	✓		✓				
<i>People</i>	✓		✓			✓	
<i>Rachlin</i>	✓		✓				✓
<i>Scutari, Vice chairperson</i>	✓		✓				
<i>Szpond, Chairperson</i>	✓		✓				
<i>Alma, Alternate No. 1</i>	✓						
<i>Scott-Bey, Alternate No. 2</i>	✓						

RESOLUTION OF THE UNION COUNTY UTILITIES AUTHORITY  
APPROVING THE PUBLIC MINUTES OF THE  
REGULAR MONTHLY MEETING HELD ON SEPTEMBER 21, 2022

WHEREAS, the County of Union, New Jersey has previously developed the Union County District Solid Waste Management Plan in accordance with the New Jersey Solid Waste Management Act for the purpose of managing the disposal and/or recycling of solid waste generated in Union County; and

WHEREAS, the Board of County Commissioners (formerly County Board of Chosen Freeholders) has designated the Union County Utilities Authority (the "Authority"), in accordance with the Solid Waste Management Act, as the implementing agency for its Solid Waste Management Plan; and

WHEREAS, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., the Authority is permitted to exclude the public from that portion of its regular monthly meetings and/or special meetings in order to discuss matters pertaining to contracts, anticipated or pending litigation and personnel issues; and

WHEREAS, the Clerk of the Authority separately maintains minutes of those portions of the meetings during which the public is excluded to memorialize the discussions that take place during these executive sessions from the discussions during the portions of the meetings open to the public; and

WHEREAS, the minutes for the public session of the Regular monthly Meeting held on September 21, 2022 have been reviewed by the Commissioners of the Authority for approval.

NOW, THEREFORE, BE IT RESOLVED, by the Union County Utilities Authority as follows:

Section 1. The governing body of the Union County Utilities Authority has reviewed and hereby approves the public meeting minutes of the Authority's September 21, 2022 meeting.

Section 2. This resolution shall take effect immediately.

Union County Utilities Authority  
Regular Monthly Meeting  
September 21, 2022

Chairperson Szpond called the meeting to order at 5:30 p.m., by way of the Union County Utilities Authority, 1499 Routes 1 & 9 North, Rahway, New Jersey. The meeting was held via Zoom's virtual meeting online platform.

Notice of Compliance with the Open Public Meetings Act was read by Lisa DaSilva, Deputy Clerk of the Authority.

A roll call of the Commissioners showed the following present: Chairperson Szpond, Vice-Chairperson Scutari, Treasurer Eastman, Secretary McManus, Commissioners Holder, Jackus, People and Rachlin. Also present was alternate Commissioner Scott-Bey.

Commissioners Absent: Commissioner Kahn and Alternate Commissioner Alma.

Chairman Szpond appointed Alternate Commissioner Scott-Bey to act for Commissioner Kahn.

Others Present: Dan Sullivan and Thomas Brennan of the Authority's staff; Kraig Dowd of Weber Dowd Law; Deputy Executive Director/Deputy Clerk Lisa M. da Silva; and Clerk Joseph C. Bodek.

Chairperson Szpond led the Pledge of Allegiance

Mr. Bodek provided Proof of Notice of the meeting.

#### Approval of Minutes

Commissioner People moved the resolution approving the public session minutes of the regular public meeting held on August 17, 2022. The motion was seconded by Commissioner McManus and was ordered approved by a roll call vote, with all voting in favor, except Commissioner Jackus, who abstained.

Communications - There were no communications.

Report of Officers - There were no reports from the officers.

#### Finance and Budget Committee.

Commissioner Eastman gave the report of the Finance and Budget Committee. The Committee recommended approval of the bill lists and professional authorization. Commissioner Scutari moved the following resolutions, 1) Approving operating and resource recovery facility vouchers for processing and payment; and 2) Approving consulting and legal vouchers for processing and payment; The motion was seconded by Commissioner People and was unanimously ordered approved by a roll call vote.

Commissioner Eastman noted the resolution certifying the annual audit and requested that Mrs. da Silva explain the process by which each of the Commissioners would be signing the necessary documents. Mrs. da Silva explained how signatures would be obtained using Adobe Sign. Commissioner Scutari moved the resolution certifying to the Local Finance Board the governing

body's compliance regarding the annual audit pursuant to N.J.S.A. 40A:5A-17. The motion was seconded by Commissioner People and was unanimously ordered approved by a roll call vote.

#### Policy Ethics & By Law Committee

Commissioner Rachlin spoke about the need to adopt technology risk management standards, and the recommendation of the Committee. Commissioner Scutari moved the resolution adopting technology risk management standards consistent with the New Jersey Municipal Excess Liability Joint Insurance Fund's Cyber Risk Management plan's Tier 1, 2 and 3 requirements. Mr. Sullivan noted that with this action the Authority would not have a deductible on its cyber policy. The motion was seconded by Commissioner Eastman and was unanimously ordered approved by a roll call vote.

#### Solid Waste & Recycling Committee

Commissioner Eastman spoke about the addendum to the MRF agreement with the City of Plainfield, and the amendment to the Materials Recovery Agreement with Republic Services of New Jersey, LLC and the reasons for the changes. Commissioner Scutari moved the following resolutions: 1) authorizing the execution of an addendum with the City of Plainfield to the MRF agreement with the entity formerly known as the Plainfield Municipal Utilities Authority; and 2) approving an amendment to the materials recovery agreement with Republic Services of New Jersey, LLC pertaining to the recycling and disposal of solid waste type 13, 13C, 23 and 27. The motion was seconded by Commissioner McManus and was unanimously ordered approved by a roll call vote.

New Business - There was no new business.

Public Comment - There was no public present.

Reports of Committees, Staff & Counsel - Executive Session - There was no need for an Executive Session

Old/Unfinished Business - There were no items of old/unfinished business.

Public Comment by Commissioners/County Commission Liaison Chris Hudak - There were no comments

There being no further business to come before the Authority, Commissioner Eastman moved to adjourn the meeting. The motion was seconded by Commissioner People and was unanimously ordered approved by a voice vote. The meeting was adjourned at 5:40 pm.

Respectfully submitted,

Joseph C. Bodek  
Clerk

Ray Szpond  
Chairperson

Margret McManus  
Secretary

There was no executive session held on September 21, 2022