



# UNION COUNTY UTILITIES AUTHORITY

1499 US Highway One, Rahway, New Jersey 07065

(732) 382-9400

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RESOLUTION NO.: 16-2023

DATE: February 15, 2023

## RESOLUTION OF THE UNION COUNTY UTILITIES AUTHORITY ESTABLISHING A MEETING SCHEDULE FOR THE PERIOD MARCH 2023 THROUGH THE AUTHORITY'S REORGANIZATION MEETING IN FEBRUARY 2024.

APPROVED AS TO FORM:

Bianka Vargas  
Clerk of the Authority

APPROVED AS TO SUFFICIENCY OF FUNDS

YES  NO  NONE REQUIRED  
UNION COUNTY UTILITIES AUTHORITY

By:

By:

	PRESENT	ABSENT	AYE	NAY	ABSTAIN	MOTION	SECOND
<i>Eastman</i>	✓		✓				✓
<i>Jackus</i>	✓		✓				
<i>Holder</i>	✓		✓				
<i>Kahn</i>	✓		✓				
<i>McManus</i>	✓		✓				
<i>People</i>	✓		✓				
<i>Rachlin</i>	✓		✓				
<i>Szpond</i>	✓		✓				
<i>Scutari</i>	✓		✓			✓	
<i>Alma, Alternate No. 1</i>	✓						
<i>Scott-Bey, Alternate No. 2</i>	✓						

**RESOLUTION OF THE UNION COUNTY UTILITIES AUTHORITY ESTABLISHING A MEETING SCHEDULE FOR THE PERIOD MARCH 2023 THROUGH THE AUTHORITY'S REORGANIZATION MEETING IN FEBRUARY 2024.**

**WHEREAS**, the Union County Utilities Authority (the "Authority"), a public body corporate and politic of the State of New Jersey, organized and existing under the provisions of the Municipal and County Utilities Authorities Law (N.J.S.A. 40:14B-1 et seq.) has heretofore been created by the Union County Board of Chosen Freeholders (now known as the "Board of County Commissioners", hereinafter "Commissioners") in order to, among other things, acquire, construct, maintain, and operate or contract for the operation of facilities for the recycling and/or disposal of solid waste generated within the County of Union, New Jersey in an environmentally sound manner; and

**WHEREAS**, the Commissioners designated the Authority as the implementing agency for the County's District Solid Waste Management Plan, in accordance with the Solid Waste Management Act (N.J.S.A. 13:1E-1, et seq.); and

**WHEREAS**, the Authority constitutes a "public body", as such term is defined in the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) and, as such, is required to provide "adequate notice" of any meetings and/or activities of the Authority in the manner provided in N.J.S.A. 10:4-8(d); and

**WHEREAS**, in accordance with the provision of N.J.S.A. 10:4-18, at least once a year, within seven days following its annual reorganization meeting, the Authority is obligated to provide "adequate notice", as defined in N.J.S.A. 10:4-8(d), of the schedule of the regular meetings of the Authority to be held during the succeeding year; and

**WHEREAS**, the Authority desires to establish a meeting schedule for the year (March 2023 through February 2024), as required by the Open Public Meetings Act.

**NOW, THEREFORE, BE IT RESOLVED**, by the Union County Utilities Authority, as follows:

1. During the period of March 2023 through February 2024, unless otherwise indicated on Exhibit A, the Authority shall have one (1) regular meeting per month on the third Wednesday of each month unless otherwise noted. The dates for such meetings are set forth in the Meeting Schedule Notice attached hereto as Exhibit A, which by this reference is made a part of hereof as if set forth in full herein. Unless otherwise notified, all regular meetings of the Authority shall be held at 5:30 p.m. via Zoom's virtual meeting online platform administered by way of the Authority's administrative offices located at 1499 Route 1 & 9 North, Rahway, New Jersey, accessible to all members of the public by clicking the meeting link on Authority website. [www.ucua.org](http://www.ucua.org).
2. The Clerk of the Authority is hereby directed to take all actions as are required in order to satisfy the requirements of N.J.S.A. 10:4-18, including, but not limited to, (a) prominently posting, and maintaining throughout the year, the Meeting Schedule Notice in at least one public place reserved for such announcements, (b) mailing the Meeting Schedule Notice to the newspapers officially designated by the Authority to receive such notices, and (c) filing the meeting schedule with the Clerk of the County of Union, and electronically mailing this Resolution (including the attached Meeting Schedule Notice) to the Union County Manager and to the Clerk of the Board of County Commissioners of the County of Union.
3. This Resolution shall take effect immediately.

## Exhibit A

### SCHEDULE OF REGULAR PUBLIC MEETING OF THE UNION COUNTY UTILITIES AUTHORITY FOR THE PERIOD OF MARCH 2023 THROUGH THE AUTHORITY'S REORGANIZATION MEETING IN FEBRUARY 2024

In accordance with the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.), the following schedule of Regular Public Meetings of the Union County Utilities Authority was approved at the annual reorganization meeting of the Authority on Wednesday February 15, 2023. The Authority gives public notice that it may act as a body, by taking official action, at any of the following meetings.

March 15, 2023  
April 19, 2023  
May 17, 2023  
June 21, 2023\*\*  
July 19, 2023  
August 16, 2023  
September 20, 2023  
October 18, 2022  
November 8, 2023\* (Second Wednesday)  
December 20, 2023 \*\* (Annual Public Meeting starts at 5:00 p.m.)  
December 20, 2023 \*\* (Regular Monthly Meeting)  
January 17, 2024  
February 21, 2024 (Annual Reorganization Meeting)

All Regular Public Meetings, of the Authority will begin at 5:30 p.m., and shall held via Zoom's virtual meeting online platform administered by way of the Authority's administrative offices located at 1499 Routes 1 and 9 North, Rahway, New Jersey. The June 21, 2023 and December 20, 2023 meetings will be held in-person in the Authority's conference room at 1499 1499 Routes 1 and 9, North, Rahway, NJ 07065.

Portions of all meetings may be held in executive session to the extent allowed by law.

In adherence to the Department of Community Affairs, Division of Local Government Services (DLGS) guidelines, the UCUA Board of Commissioners meetings will be open to the public by electronic means, and as such, will be conducted through a videoconference via ZOOM. All members of the public may view the meeting by clicking the meeting link on Authority website. [www.ucua.org](http://www.ucua.org)

Any member of the public wishing to participate in the videoconference meeting, may do so by downloading ZOOM to their individual electronic device and must email the Clerk of the Authority at [info@ucua.org](mailto:info@ucua.org) to be added to the list of public speakers. All requests **must** be submitted and received by the Clerk of the Authority **no later than 3:00 pm of the corresponding meeting date.**

Members of the public who prefer not to, or do not have the means to, participate in the videoconference, may participate in the Authority meetings by submitting written comments relevant to resolutions being offered for adoption and/or on any Authority issue that a member of the public feels may be of concern to the residents of the county. Written comments may be sent to the Clerk of the Authority either via email to [info@ucua.org](mailto:info@ucua.org), or via regular mail to: Union County Utilities Authority, Attn: Clerk, 1499 Routes 1 and 9 North, Rahway, New Jersey 07065.

All written comments must be submitted and received by the Clerk of the Authority by no later than 3 PM of the corresponding Regular Meeting date and, must include the public member's full name and town of residence for the record.

All relevant written comments received by the Clerk by 3:00 PM of the meeting date will be read into the record during each Regular Meeting's Public Comment Portion, and will be addressed accordingly by the Board.

Agendas will be posted for the public's viewing on the Authority's official website at: [www.ucua.org](http://www.ucua.org)

Persons requiring a sign language interpreter should contact the Authority at (732) 382-9400 or email [info@ucua.org](mailto:info@ucua.org)