



UNION COUNTY UTILITIES AUTHORITY

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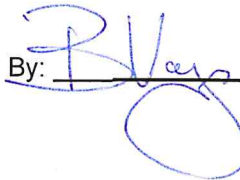
RESOLUTION NO.: 19-2023

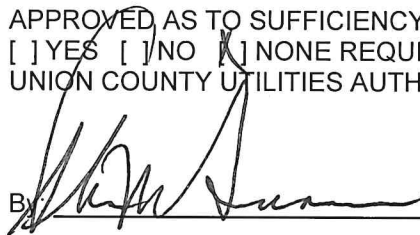
DATE: March 15, 2023

RESOLUTION OF THE UNION COUNTY UTILITIES AUTHORITY APPROVING THE PUBLIC SESSION MINUTES OF THE ANNUAL REORGANIZATION MEETING HELD ON FEBRUARY 15, 2023

APPROVED AS TO FORM:
Bianka Vargas
Clerk of the Authority

APPROVED AS TO SUFFICIENCY OF FUNDS
 YES NO NONE REQUIRED
UNION COUNTY UTILITIES AUTHORITY

By: 

By: 

	PRESENT	ABSENT	AYE	NAY	ABSTAIN	MOTION	SECOND
Eastman, Treasurer	✓		✓				✓
Jackus		✓					
Kahn	✓		✓				
Holder	✓		✓				
McManus, Secretary			✓				
People	✓		✓			✓	
Rachlin	✓		✓				
Scutari, Vice Chairperson	✓		✓				
Szpond, Chairperson	✓		✓				
Alma, Alternate No. 1	✓		✓				
Scott-Bey, Alternate No. 2	✓		✓				

**RESOLUTION OF THE UNION COUNTY UTILITIES AUTHORITY
APPROVING THE PUBLIC SESSION MINUTES OF THE
ANNUAL REORGANIZATION MEETING HELD ON FEBRUARY 15, 2023**

WHEREAS, the County of Union, New Jersey has previously developed the Union County District Solid Waste Management Plan in accordance with the New Jersey Solid Waste Management Act for the purpose of managing the disposal and/or recycling of solid waste generated in Union County; and

WHEREAS, the Board of County Commissioners (formerly County Board of Chosen Freeholders) has designated the Union County Utilities Authority (the "Authority"), in accordance with the Solid Waste Management Act, as the implementing agency for its Solid Waste Management Plan; and

WHEREAS, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., the Authority is permitted to exclude the public from that portion of its regular monthly meetings and/or special meetings in order to discuss matters pertaining to contracts, anticipated or pending litigation and personnel issues; and

WHEREAS, the Clerk of the Authority separately maintains minutes of those portions of the meetings during which the public is excluded to memorialize the discussions that take place during these executive sessions from the discussions during the portions of the meetings open to the public; and

WHEREAS, the minutes for the public minutes of the Annual Reorganization meeting held on February 15, 2023 have been reviewed by the Commissioners of the Authority for approval.

NOW, THEREFORE, BE IT RESOLVED, by the Union County Utilities Authority as follows:

Section 1. The governing body of the Union County Utilities Authority has reviewed and hereby approves the public session meeting minutes of the Authority's February 15, 2023 meeting.

Section 2. This resolution shall take effect immediately.

**Union County Utilities Authority
Annual Reorganization Meeting
February 15, 2023**

General Counsel Kraig Dowd called the meeting to order at 5:36 p.m., by way of the Union County Utilities Authority, 1499 Routes 1 & 9 North, Rahway, New Jersey. The meeting was held electronically via Zoom's virtual meeting online platform.

Notice of Compliance with the Open Public Meetings Act was read by Bianka Vargas, Clerk of the Authority.

A roll call of the Commissioners showed the following present: Commissioners Eastman, Jackus, Holder, Kahn, McManus, People, Rachlin, Szpond, Scutari, Alternate Commissioner Alma, Alternate Commissioner Scott-Bey

Commissioners Absent: none

Others Present: Kraig Dowd of Weber Dowd Law; Union County Commissioner Sergio Granados; Acting Executive Director Linda Stender; Deputy Executive Director/Director of Administrative Services Lisa M. da Silva; and Clerk Bianka Vargas.

Mr. Dowd led the Pledge of Allegiance.

Ms. Vargas provided Proof of Notice of the meeting.

Election of Officers

Mr. Dowd opened the floor for nominations for the position of Chairman of the Authority. Commissioner McManus nominated Commissioner Szpond. The motion was seconded by Commissioner Eastman. There were no other nominations. Commissioner Szpond was unanimously elected Chairman by a roll call vote.

Chairman Szpond took over chairing the meeting from Mr. Dowd.

Chairman Szpond opened the floor for nominations for the position of Vice-Chair of the Authority. Commissioner Eastman nominated Commissioner Scutari. The motion was seconded by Commissioner Rachlin. There were no other nominations. Commissioner Scutari was unanimously elected Vice-Chair by a roll call vote.

Chairman Szpond opened the floor for nominations for the position of Treasurer of the Authority. Commissioner McManus nominated Commissioner Eastman. The motion was seconded by Commissioner Rachlin. There were no other nominations. Commissioner Eastman was unanimously elected Treasurer by a roll call vote.

Chairman Szpond opened the floor for nominations for the position of Secretary of the Authority. Commissioner Eastman nominated Commissioner McManus. The motion was seconded by Commissioner Holder. There were no other nominations. Commissioner McManus was unanimously elected Secretary of the Authority by a roll call vote.

Chairman Szpond presented the Committee assignments for 2023. Commissioner Eastman moved the resolution confirming the committee appointments made by the Chairperson of the Authority for 2023-2024. The motion was seconded by Commissioner Scutari and was unanimously ordered approved by a roll call vote.

Approval of Minutes

Commissioner People moved the resolution approving the Public and the Executive Session minutes of the regular public meeting held on January 18, 2023. The motion was seconded by Commissioner Rachlin and was approved by a roll call vote, with all voting in favor except Commissioner Jackus who abstained on the minutes of January 18, 2023.

Communications – Ms. da Silva read a thank you note from County Commissioner Joseph C. Bodek.

Report of Officers - There were no reports from the officers.

Finance and Budget Committee.

Commissioner Eastman gave the report of the Finance and Budget Committee. The Committee recommended approval of the bill list. Commissioner Scutari moved the following resolutions, 1) Approving operating and resource recovery facility vouchers for processing and payment; 2) Approving consulting and legal vouchers for processing and payment; 3) Updating its cash management plan and designating certain financial institutions as official depositories for the monies of the Authority in accordance with N.J.S.A 40A:5-14 and N.J.A.C 5:31-3.1 for the year 2023; and 4) Approving payment to Daniel Sullivan for unused accrued vacation and sick leave. The motion was seconded by Commissioner Holder and was unanimously ordered approved by a roll call vote.

Personnel/Procurement/Insurance

Chairman Eastman gave the report and recommendations of the Personnel/Procurement/Insurance Committee. In line with the recommendations Commissioner Eastman moved the following resolution: 1) Adopting a list of firms qualified to provide various services to the Authority pursuant to a Request for Qualifications process. The motion was seconded by Commissioner Scutari and was unanimously ordered approved by a roll call vote.

In line with the recommendations, Commissioner Kahn moved the following resolution:
2) Appointing and reappointing certain professionals and consultants to the Authority. The motion was seconded by Commissioner Eastman and was unanimously ordered approved by a roll call vote.

In line with the recommendations Commissioner Scutari moved the following resolution:
3) Appointing Kraig M. Dowd, Esq., of the firm Weber Dowd Law, LLC as General Counsel. The motion was seconded by Commissioner Holder and was unanimously ordered approved by a roll call vote.

In line with the recommendations Commissioner Scutari moved the following resolution:
4) Regarding the Executive Director's position with the New Jersey Historic Trust. The motion was seconded by Commissioner Eastman and was unanimously ordered approved by a roll call vote.

Public Information

Commissioner People gave the report, and recommendations of the Public Information Committee. Commissioner Scutari moved the following resolutions: 1) Designating Lisa Da Silva as custodian of records; 2) Establishing a meeting schedule for the period March 2023 through the authority's reorganization meeting in February 2024; 3) Designating the official newspaper for the authority as The Union County Local Source and authorizing the use of the Home News Tribune, The Star Ledger and La Voz as supplemental newspapers. The motion was seconded by Commissioner Eastman and was unanimously ordered approved by a roll call vote.

New Business - Commissioner People moved the following resolution: Supporting a pathway for Waste-To-Energy in the EPA's electric renewable identification number program. The motion was seconded by Commissioner Scutari and was unanimously ordered approved by a roll call vote.

Public Comment – No members of the public were present.

Old/Unfinished Business – There was no unfinished business.

Public Comment by Commissioners/County Commissioner Sergio Granados

Commissioner Granados offered his congratulations to commissioner Szpond and all the other officers.

There being no further business to come before the Authority, Commissioner Eastman moved to adjourn the meeting. The motion was seconded by Commissioner Kahn and was unanimously ordered approved by a voice vote. The meeting was adjourned at 5:56 pm.

Respectfully submitted,


Blanca Vargas
Clerk

Ray Szpond
Chairman

Margaret McManus
Secretary

EXECUTIVE SESSION

There was no executive session held on February 15, 2023