

RESOLUTION

OF THE

UNION COUNTY UTILITIES AUTHORITY

Resolution No.: 39-2024
 Date: August 21, 2024

Approved as to form:

Bianka Vargas, Clerk

Approved as to sufficiency of funds:

John Cuffo, Acting Comptroller
 YES NO NONE REQUIRED

APPROVING THE PUBLIC SESSION MINUTES OF THE REGULAR PUBLIC MEETING HELD ON JULY 17, 2024

WHEREAS, the County of Union, New Jersey has previously developed the Union County District Solid Waste Management Plan in accordance with the New Jersey Solid Waste Management Act for the purpose of managing the disposal and/or recycling of solid waste generated in Union County; and

WHEREAS, the Board of County Commissioners has designated the Union County Utilities Authority (the "Authority"), in accordance with the Solid Waste Management Act, as the implementing agency for its Solid Waste Management Plan; and

WHEREAS, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., the Authority is permitted to exclude the public from that portion of its regular monthly meetings and/or special meetings in order to discuss certain matters including, but not limited, to contracts, anticipated or pending litigation and personnel issues; and

WHEREAS, the Clerk of the Authority separately maintains minutes of those portions of the meetings during which the public is excluded to memorialize the discussions that take place during these executive sessions from the discussions during the portions of the meetings open to the public; and

WHEREAS, the minutes for the regular public meeting of July 17, 2024 have been reviewed by the Commissioners of the Authority for approval.

NOW, THEREFORE, BE IT RESOLVED, by the Union County Utilities Authority as follows:

1. The governing body of the Union County Utilities Authority has reviewed and hereby approves the public session meeting minutes of the Authority's regular public meeting of July 17, 2024
2. This resolution shall take effect immediately.

	PRESENT	ABSENT	AYE	NAY	ABSTAIN	MOTION	SECOND
<i>Eastman</i>	✓		✓				
<i>Figueiredo</i>		✓					
<i>Holder</i>	✓		✓				
<i>Jackus</i>	✓		✓				
<i>Kahn</i>	✓		✓				
<i>McManus</i>	✓		✓				
<i>Rachlin</i>	✓		✓				
<i>Scutari</i>	✓		✓			✓	
<i>Szpond</i>	✓		✓				
<i>Alma, Alternate No. 1</i>	✓		✓				✓
<i>Scott-Bey, Alternate No. 2</i>	✓	✓					

**Union County Utilities Authority
Regular Monthly Meeting
July 17, 2024**

Chairman Szpond called the meeting to order at 5:33 p.m., by way of the Union County Utilities Authority, 1499 Routes 1 & 9 North, Rahway, New Jersey. The meeting was held electronically via Zoom's virtual meeting online platform.

Notice of Compliance with the Open Public Meetings Act was read by Bianka Vargas, Clerk of the Authority.

Commissioners present: Commissioners Holder, Jackus, Kahn, McManus, Rachlin, Alternate Commissioner Alma, Vice-Chairperson Scutari, Chairperson Szpond

Commissioners Absent: Commissioners Eastman, Figueiredo, Alternate Commissioner Scott-Bey

Other Attendees: Acting Executive Director Linda Stender; Deputy Executive Director/Director of Administrative Services Lisa M. da Silva; Comptroller John Cuiffo; Kraig Dowd, Esq., Member of the public Christopher Kolibas, Clerk Bianka Vargas.

Chairperson Szpond appointed Alternate Commissioner Alma to sit in for absent Commissioner Eastman.

Chairman Szpond led the Pledge of Allegiance.

Ms. Vargas provided Proof of Notice of the meeting.

Approval of Minutes

Commissioner Rachlin moved the resolution approving the Public Session Minutes of the Regular Public Meeting held on June 19, 2024, and Special Meeting Minutes held on July 2, 2024. The motion was seconded by Commissioner McManus and was approved by a roll call vote, with all voting in favor.

Communications – There were no communications.

Report of Officers - There were no reports from the officers.

Report of Committees, Staff & Counsel- Public Session I

a. Finance and Budget Committee

Commissioner Rachlin gave the report of the Finance and Budget Committee. Vice-Chairperson Scutari moved the following resolution: 1) Approving operating, consulting, and legal vouchers for processing and payment. The motion was seconded by Alternate Commissioner Alma and was unanimously ordered approved by a roll call vote.

b. Personnel/Procurement/Insurance

Commissioner McManus gave the report and recommendations of the Personnel/Procurement/Insurance Committee.

In line with the recommendations Commissioner Holder moved the following resolution: 1) Authorizing updates to the Authority's table of organization. The motion was seconded by Commissioner Rachlin and was unanimously approved by a roll call vote.

In line with the recommendations Vice-Chairperson Scutari moved the following resolution: 1) Approving updates to the Authority's employee handbook and policies and procedures manual. The motion was seconded by Commissioner Holder and was unanimously approved by a roll call vote.

In line with the recommendations Commissioner Holder moved the following resolution: 1) Authorizing the appointment of an Assistant Director of Waste Compliance. The motion was seconded by Alternate Commissioner Alma and was unanimously approved by a roll call vote.

In line with the recommendations Commissioner Holder moved the following resolution: 1) Awarding a contract for repairs to certain Riverfront Park facilities. The motion was seconded by Alternate Commissioner Alma and was approved by a roll call vote, with all voting in favor, except Chairman Szpond who abstained.

c. Solid Waste & Recycling

Vice-Chairperson Scutari gave the report and recommendations of the Solid Waste & Recycling Committee.

In line with the recommendations Commissioner McManus moved the following resolutions: 1) Recommending an Administrative Action Plan Amendment to the Union County District Solid Waste Management Plan pertaining to Casings of New Jersey, Inc.'s Class C recycling facility in the Township of Hillside, 2) Amending and supplementing its prior recommendation of an Administrative Action Plan Amendment to the Union County District Solid Waste Management Plan pertaining to Linden Renewable Energy LLC's Class C recycling facility in the City of Linden. The motion was seconded by Alternate Commissioner Alma and was unanimously approved by a roll call vote.

New Business – No new business to discuss

Public Comment – Public comment notice was read by Bianka Vargas, Clerk of the Authority. Member of the public Christopher Kolibas was present but declined to speak.

Report of Committees, Staff & Counsel – Executive Session

There were no items for discussion in Executive Session.

Report of Committees, Staff & Counsel – Public Session II

Old/Unfinished Business – Acting Executive Director Linda Stender thanked Chairman Szpond for his support with reviewing the employee handbook. Chairman Szpond also gave the Resource Recovery Facility tonnage report for June.

Public Comment by Commissioners/County Commissioner Liaison Granados- There were no comments.

There being no further business to come before the Authority, Commissioner Holder moved to adjourn the meeting. The motion was seconded by Commissioner Rachlin and was unanimously ordered approved by a voice vote. The meeting was adjourned at 5:42 pm.

Respectfully submitted,

Bianka Vargas
Clerk

Ray Szpond
Chairman

Margaret McManus
Secretary