

RESOLUTION

OF THE

UNION COUNTY UTILITIES AUTHORITY

Resolution No.: 52-2024
 Date: 10-18-2024

Approved as to form:

Bianca Vargas, Clerk

Approved as to sufficiency of funds:

John Cuffo, Acting Comptroller
 YES NO NONE REQUIRED

APPROVING THE PUBLIC SESSION MINUTES OF THE REGULAR PUBLIC MEETING HELD ON SEPTEMBER 18, 2024 AND THE EXECUTIVE SESSION MINUTES OF THE SPECIAL MEETING HELD ON SEPTEMBER 5, 2024

WHEREAS, the County of Union, New Jersey has previously developed the Union County District Solid Waste Management Plan in accordance with the New Jersey Solid Waste Management Act for the purpose of managing the disposal and/or recycling of solid waste generated in Union County; and

WHEREAS, the Board of County Commissioners has designated the Union County Utilities Authority (the "Authority"), in accordance with the Solid Waste Management Act, as the implementing agency for its Solid Waste Management Plan; and

WHEREAS, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., the Authority is permitted to exclude the public from that portion of its regular monthly meetings and/or special meetings in order to discuss certain matters including, but not limited, to contracts, anticipated or pending litigation and personnel issues; and

WHEREAS, the Clerk of the Authority separately maintains minutes of those portions of the meetings during which the public is excluded to memorialize the discussions that take place during these executive sessions from the discussions during the portions of the meetings open to the public; and

WHEREAS, the minutes for the regular public meeting of September 18, 2024 and the executive session minutes of the special meeting held on September 5, 2024 have been reviewed by the Commissioners of the Authority for approval.

NOW, THEREFORE, BE IT RESOLVED, by the Union County Utilities Authority as follows:

1. The governing body of the Union County Utilities Authority has reviewed and hereby approves the public session meeting minutes of the Authority's regular monthly meeting held on September 18, 2024 and executive session minutes of the Authority's special meeting held on September 5, 2024.
2. This resolution shall take effect immediately.

	PRESENT	ABSENT	AYE	NAY	ABSTAIN	MOTION	SECOND
<i>Eastman</i>	✓		✓				
<i>Figueiredo</i>	✓		✓				
<i>Holder</i>	✓				✓		
<i>Jackus</i>	✓		✓				
<i>Kahn</i>	✓		✓				
<i>McManus</i>	✓		✓				
<i>Rachlin</i>	✓		✓				✓
<i>Scutari</i>	✓		✓				
<i>Szpond</i>		✓					
<i>Alma, Alternate No. 1</i>	✓		✓			✓	
<i>Scott-Bey, Alternate No. 2</i>	✓						

**Union County Utilities Authority
Regular Monthly Meeting
September 18, 2024**

Chairman Szpond called the meeting to order at 5:31 p.m., by way of the Union County Utilities Authority, 1499 Routes 1 & 9 North, Rahway, New Jersey. The meeting was held electronically via Zoom's virtual meeting online platform.

Notice of Compliance with the Open Public Meetings Act was read by Bianka Vargas, clerk of the Authority.
Commissioners present: Commissioners Eastman, Figueiredo, Holder, Jackus, McManus, Rachlin, Alternate Commissioners Alma and Scott-Bey, Vice-Chairperson Scutari, Chairperson Szpond

Commissioners Absent: Commissioner Kahn

Other Attendees: Acting Executive Director Linda Stender; Deputy Executive Director/Director of Administrative Services Lisa M. da Silva; Comptroller John Cuiffo; Kraig Dowd, Esq., Auditor Rober McNinch, Clerk Bianka Vargas

Chairman Szpond appointed Alternate Commissioner Alma to sit in for absent Commissioner Kahn.

Chairman Szpond led the Pledge of Allegiance.

Ms. Vargas provided Proof of Notice of the meeting.

Approval of Minutes

Commissioner Rachlin moved the resolution approving the Public Session Minutes of the Regular Public Meeting held on August 18, 2024, and the Public Session Minutes of the Special Meeting held on September 5, 2024. The motion was seconded by Commissioner McManus and was approved by a roll call vote, with all voting in favor, except Commissioners Figueiredo and Jackus who abstained.

Communications – There were no communications.

Report of Officers - There were no reports from the officers.

Report of Committees, Staff & Counsel- Public Session I

a. Finance and Budget Committee

Comptroller John Cuiffo gave an overview of the annual audit report for the year ended December 31, 2023 to the board members. He mentioned the different areas of focus of the audit, emphasizing the financial improvement of the Authority in 2023. Auditor Robert McNinch also commented, further explaining the resolution presented to the Board members. He stated although there were no audit findings, the certification of the audit still must be completed.

Commissioner Eastman gave the report of the Finance and Budget Committee. Vice-Chair Scutari moved the following resolutions: 1) Approving operating, consulting, and legal vouchers for processing and payment, 2) Certifying to the Local Finance Board its compliance regarding the Annual Audit. The motion was seconded by Commissioner Rachlin and was unanimously ordered approved by a roll call vote.

b. Personnel/Procurement/Insurance

Commissioner McManus gave the report and recommendations of the Personnel/Procurement/Insurance Committee. In line with the recommendations Vice-Chair Scutari moved the following resolutions: 1) Approving participation in the Community Change Grant Program with the City of Rahway and other local government agencies, 2) Union County Utilities Authority amending its contract for the provision of park landscaping and maintenance services. The motion was seconded by Commissioner Eastman and was approved by a roll call vote, with all voting in favor, except Chairperson Szpond who abstained on resolution 49-2024.

c. Solid Waste & Recycling

Vice-Chairperson Scutari gave the report and recommendations of the Solid Waste & Recycling Committee. In line with the recommendations Commissioner McManus moved the following resolutions: 1) Administrative Action plan amendment to the Union County District Solid Waste Management Plan to revise the units for measuring and recording incoming fats, oil and grease (FOG) from gallons to tons for a class c recycling facility in the City of Elizabeth, 2) Approving and authorizing the execution of an Addendum to the agreement with Merck Sharp & Dohme LLC providing for the alternate disposal of ID type 13C and type 27 solid waste. The motion was seconded by Commissioner Eastman and was approved by a roll call vote, with all voting in favor.

New Business - No new business to discuss.

Public Comment – No members of the public were present.

Report of Committees, Staff & Counsel – Executive Session

There were no items for discussion in Executive Session.

Report of Committees, Staff & Counsel – Public Session II

Old/Unfinished Business – There was no unfinished business.

Public Comment by Commissioners/County Commissioner Liaison Granados- There were no comments

There being no further business to come before the Authority, Alternate Commissioner Alma moved to adjourn the meeting. The motion was seconded by Commissioner Holder and was unanimously ordered approved by a voice vote. The meeting was adjourned at 5:43pm.

Respectfully submitted,

Bianka Vargas
Clerk

Ray Szpond
Chairman

Margaret McManus
Secretary