

# RESOLUTION

## OF THE

# UNION COUNTY UTILITIES AUTHORITY

Resolution No.: 74 -2024  
 Date: January 15, 2024

Approved as to form:

*Bianka Vargas*, Clerk

Approved as to sufficiency of funds:

*John Ciuffo*, Acting Comptroller  
 YES  NO  NONE REQUIRED

### APPROVING THE PUBLIC SESSION MINUTES OF THE ANNUAL SPECIAL AND REGULAR PUBLIC MEETING HELD ON DECEMBER 18, 2024

**WHEREAS**, the County of Union, New Jersey has previously developed the Union County District Solid Waste Management Plan in accordance with the New Jersey Solid Waste Management Act for the purpose of managing the disposal and/or recycling of solid waste generated in Union County; and

**WHEREAS**, the Board of County Commissioners has designated the Union County Utilities Authority (the "Authority"), in accordance with the Solid Waste Management Act, as the implementing agency for its Solid Waste Management Plan; and

**WHEREAS**, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., the Authority is permitted to exclude the public from that portion of its regular monthly meetings and/or special meetings in order to discuss certain matters including, but not limited, to contracts, anticipated or pending litigation and personnel issues; and

**WHEREAS**, the Clerk of the Authority separately maintains minutes of those portions of the meetings during which the public is excluded to memorialize the discussions that take place during these executive sessions from the discussions during the portions of the meetings open to the public; and

**WHEREAS**, the minutes for the annual special and regular public meetings of December 18, 2024 have been reviewed by the Commissioners of the Authority for approval.

**NOW, THEREFORE, BE IT RESOLVED**, by the Union County Utilities Authority as follows:

1. The governing body of the Union County Utilities Authority has reviewed and hereby approves the public session meeting minutes of the Authority's annual special and regular monthly meetings held on December 15, 2024
2. This resolution shall take effect immediately.

	PRESENT	ABSENT	AYE	NAY	ABSTAIN	MOTION	SECOND
<i>Eastman</i>	✓		✓				
<i>Figueiredo</i>	✓		✓				
<i>Holder</i>	✓		✓				
<i>Jackus</i>	✓		✓				
<i>Kahn</i>	✓		✓				✓
<i>McManus</i>		✓					
<i>Rachlin</i>	✓		✓			✓	
<i>Scutari</i>	✓		✓				
<i>Szpond</i>	✓		✓				
<i>Alma, Alternate No. 1</i>	✓		✓				
<i>Scott-Bey, Alternate No. 2</i>	✓						

**Union County Utilities Authority  
Regular Monthly Meeting  
December 18, 2024**

Chairman Szpond called the meeting to order at 5:42 p.m., in the meeting room of the Union County Utilities Authority, 1499 Routes 1 & 9 North, Rahway, New Jersey.

Notice of Compliance with the Open Public Meetings Act was read by Bianka Vargas, Clerk of the Authority.

Commissioners present: Commissioners Eastman, Figueiredo, Holder, Jackus, Kahn, McManus, Rachlin, Alternate Commissioners Alma and Scott-Bey, Chairperson Szpond

Absentees: Vice-Chairperson Scutari

Other Attendees: Acting Executive Director Linda Stender; Deputy Executive Director/Director of Administrative Services Lisa M. da Silva; Comptroller John Cuiffo; Kraig Dowd, Esq., Engineer Ed Traina, Clerk Bianka Vargas

Chairman Szpond appointed Alternate Commissioner Alma to sit in for absent Vice-Chair Scutari

Chairman Szpond led the Pledge of Allegiance.

Ms. Vargas provided Proof of Notice of the meeting.

**Approval of Minutes**

Commissioner Rachlin moved the resolution approving the Public Session Minutes of the Regular Public Meeting held on November 13, 2024. The motion was seconded by Commissioner Holder and was approved by a roll call vote, with all voting in favor.

**Communications** – There were no communications.

**Report of Officers** - There were no reports from the officers.

**Report of Committees, Staff & Counsel- Public Session I**

**a. Finance and Budget Committee**

Commissioner Eastman gave the report of the Finance and Budget Committee. Commissioner Holder moved the following resolutions: 1) Authorizing payment to the County of Union in connection with the 2012 Interlocal Services Agreement between the Authority and the County of Union, 2) Approving operating, consulting, and legal vouchers for processing and payment.

The motion was seconded by Commissioner Kahn and was unanimously ordered approved by a roll call vote.

Commissioner Rachlin moved the following resolutions: 1) Authorizing the adoption of the Annual Budget for Fiscal Year January 1, 2025 to December 31, 2025. The motion was seconded by Alternate Commissioner Alma and was unanimously ordered approved by a roll call vote.

Commissioner Kahn moved the following resolutions: 1) Authorizing the transfer of funds between line items within the 2024 Authority Budget. The motion was seconded by Commissioner Rachlin and was unanimously ordered approved by a roll call vote.

#### **b. Personnel/Procurement/Insurance**

Commissioner McManus gave the report and recommendations of the Personnel/Procurement/Insurance Committee. In line with the recommendations Commissioner Kahn moved the following resolutions: 1) Adjusting the annual salaries of certain authority staff, 2) Authorizing the purchase of vehicles through the Education Services Commission of New Jersey Cooperative Pricing System, 3) Approving the purchase of IT Infrastructure services through The 8UCCP Union County Cooperative Pricing System, 4) Reappointing Lisa M. da Silva as the Affirmative Action and Public Agency Compliance Officer for the Authority. The motion was seconded by Commissioner Eastman and was approved by a roll call vote, with all voting in favor.

#### **c. Solid Waste & Recycling**

Commissioner Kahn gave the report and recommendations of the Solid Waste & Recycling Committee. In line with the recommendations Commissioner McManus moved the following resolution: 1) Recommending an Administrative Action Plan Amendment to the Union County District Solid Waste Management Plan to revise the units for measuring and recording incoming fats, oil and grease (FOG) from gallons to tons and update daily tonnage capacity for a Class C Recycling Facility in the City of Elizabeth. The motion was seconded by Commissioner Eastman and was approved by a roll call vote, with all voting in favor.

#### **New Business**

Acting Executive Director Linda Stender gave the new business report. In line with the recommendation Alternate Commissioner Alma moved the following resolution: 1) Authorizing the submission of an application for the State and Local Cybersecurity Grant Program for Cybersecurity Resources for Federal Fiscal year 2024. The motion was seconded by Commissioner Rachlin and was approved by a roll call vote, with all voting in favor.

**Public Comment** – There were no comments.

#### **Report of Committees, Staff & Counsel – Executive Session**

There were no items for discussion in Executive Session.

## **Report of Committees, Staff & Counsel – Public Session II**

**Old/Unfinished Business** – Acting Executive Director Linda Stender and Chairman Szpond discussed some of the changes and improvement made the past year, both thanking the Authority staff and Board members.

**Public Comment by Commissioners/County Commissioner Liaison Granados-**  
There were no comments

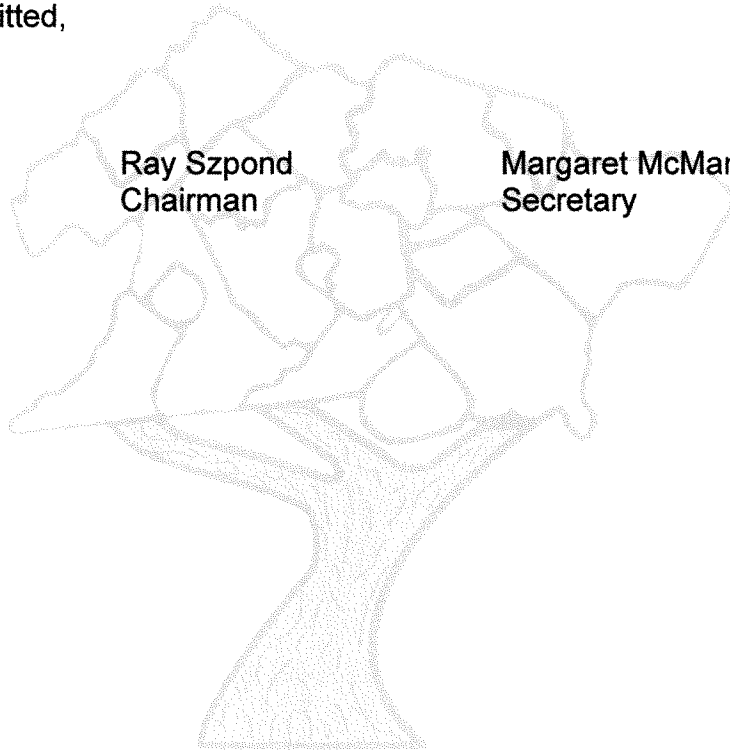
There being no further business to come before the Authority, Commissioner Kahn moved to adjourn the meeting. The motion was seconded by Commissioner Rachlin and was unanimously ordered approved by a voice vote. The meeting was adjourned at 5:56pm.

Respectfully submitted,

Bianka Vargas  
Clerk

Ray Szpond  
Chairman

Margaret McManus  
Secretary



**Union County Utilities Authority  
Special Public Meeting  
December 18, 2024**

Chairman Szpond called the meeting to order at 5:16 p.m., in the meeting room of the Union County Utilities Authority, 1499 Routes 1 & 9 North, Rahway, New Jersey.

Notice of Compliance with the Open Public Meetings Act was read by Bianka Vargas, Clerk of the Authority.

Commissioners Present: Eastman, Figueiredo, Holder, Jackus, Kahn, McManus, Rachlin, Alternate Commissioner Alma, Alternate Commissioner Scott Bey, Chairman Szpond.

Commissioners Absent: Vice-Chairperson Scutari

Other Attendees: Acting Executive Director Linda Stender, Deputy Executive Director/ Director of Administrative Services Lisa M. da Silva, Comptroller John Cuiffo, Kraig Dowd, Esq., Clerk Bianka Vargas, Ed Traina of CME. Reworld (formerly Covanta) members present: Facility Manager Jean Marion, Community Relations Representative Aja Alexander, Assistant Business Administrator Stacy Vickers.

Chairman Szpond appointed Alternate Commissioner Alma to sit in for absent Vice-Chair Scutari

Chairman Szpond led the Pledge of Allegiance.

Ms. Vargas provided Proof of Notice of the meeting.

Presentation by Covanta to meet the Requirements of the Facility's DEP Permits.

Linda Stender informed the members of a new app instituted by Reworld to enhance communication between Reworld and the Authority in case of any emergency.

**Public Comment** – No members of the public present

**Public Comments by Commissioners/County Commissioner Liaison Granados-** There were no comments.

There being no further business to come before the Authority, Alternate Commissioner Alma moved to adjourn the meeting. The motion was seconded by Commissioner McManus and was unanimously approved by a voice vote. The meeting was adjourned at 5:40 pm.

Respectfully submitted,

Bianka Vargas  
Clerk

Ray Szpond  
Chairman

Margret McManus  
Secretary