

# RESOLUTION

## OF THE

# UNION COUNTY UTILITIES AUTHORITY

Resolution No.: 25-2025 |  
 Date: April 16, 2025

Approved as to form:

Bianka Vargas, Clerk

Approved as to sufficiency of funds:

John Cuiffo, Acting Comptroller

[ ] YES [ ] NO [ X ] NONE REQUIRED

### APPROVING THE PUBLIC SESSION MINUTES OF THE ANNUAL REORGANIZATION MEETING HELD ON MARCH 19, 2025

**WHEREAS**, the County of Union, New Jersey has previously developed the Union County District Solid Waste Management Plan in accordance with the New Jersey Solid Waste Management Act for the purpose of managing the disposal and/or recycling of solid waste generated in Union County; and

**WHEREAS**, the Board of County Commissioners has designated the Union County Utilities Authority (the "Authority"), in accordance with the Solid Waste Management Act, as the implementing agency for its Solid Waste Management Plan; and

**WHEREAS**, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., the Authority is permitted to exclude the public from that portion of its regular monthly meetings and/or special meetings in order to discuss certain matters including, but not limited, to contracts, anticipated or pending litigation and personnel issues; and

**WHEREAS**, the Clerk of the Authority separately maintains minutes of those portions of the meetings during which the public is excluded to memorialize the discussions that take place during these executive sessions from the discussions during the portions of the meetings open to the public; and

**WHEREAS**, the minutes for the annual reorganization meeting held on March 19, 2025 have been reviewed by the Commissioners of the Authority for approval.

**NOW, THEREFORE, BE IT RESOLVED**, by the Union County Utilities Authority as follows:

1. The governing body of the Union County Utilities Authority has reviewed and hereby approves the public session meeting minutes of the Authority's March 19, 2025.
2. This resolution shall take effect immediately.

	PRESENT	ABSENT	AYE	NAY	ABSTAIN	MOTION	SECOND
<i>Eastman</i>	✓		✓				
<i>Figueiredo</i>	✓		✓				
<i>Holder</i>	✓		✓				
<i>Jackus</i>	✓		✓				
<i>Kahn</i>	✓		✓				
<i>McManus</i>	✓		✓			✓	
<i>Rachlin</i>	✓		✓				✓
<i>Scutari</i>	✓		✓				
<i>Szpond</i>	✓		✓				
<i>Alma, Alternate No. 1</i>	✓						
<i>Scott-Bey, Alternate No. 2</i>	✓						

**Union County Utilities Authority  
Regular Monthly Meeting  
March 19, 2025**

Chairman Szpond called the meeting to order at 5:32 p.m., by way of the Union County Utilities Authority, 1499 Routes 1 & 9 North, Rahway, New Jersey. The meeting was held electronically via Zoom's virtual meeting online platform.

Notice of Compliance with the Open Public Meetings Act was read by Bianka Vargas, Clerk of the Authority.

Commissioners present: Commissioners Figueiredo, Holder, Jackus, Kahn, McManus, Rachlin, Alternate Commissioners Alma and Scott-Bey, Vice-Chairperson Scutari, Chairperson Szpond

Absentees: Commissioner Eastman

Other Attendees: Executive Director Linda Stender, Deputy Executive Director/Director of Administrative Services Lisa M. da Silva; Comptroller John Cuiffo; Kraig Dowd, Esq., and Clerk Bianka Vargas

Chairman Szpond appointed Alternate Commissioner Alma to sit in for absent Commissioner Eastman

Chairman Szpond led the Pledge of Allegiance.

Ms. Vargas provided Proof of Notice of the meeting.

**Approval of Minutes**

Commissioner Rachlin moved the resolution approving the Public Session Minutes of February 19, 2025. The motion was seconded by Commissioner McManus and was approved by a roll call vote, with all voting in favor except for Commissioner Jackus who abstained.

**Communications** – There were no communications.

**Report of Officers** - There were no reports from the officers.

**Report of Committees, Staff & Counsel- Public Session I**

**a. Finance and Budget Committee**

Commissioner Rachlin gave the report of the Finance and Budget Committee. Vice-Chair Scutari moved the following resolutions: 1) Approving operating, consulting, and legal vouchers for processing and payment. The motion was seconded by Commissioner McManus and was unanimously ordered approved by a roll call vote.

**b. Personnel/Procurement/Insurance**

Commissioner McManus gave the report and recommendations of the Personnel/Procurement/Insurance Committee. In line with the recommendations Vice-Chairperson Scutari moved the following resolutions: 1) Authorizing the execution of contracts with previously appointed and reappointed professionals and consultants for the year 2025, 2) Awarding a contract for the provision of park landscaping and maintenance services. The motion was seconded by Commissioner Rachlin and was approved by a roll call vote, with all voting in favor except for Chairman Szpond who abstained from 23-2025.

**a. Public Information**

Commissioner Holder gave the report and recommendations of the Public Information Committee. In line with the recommendations Vice-Chairperson Scutari moved the following resolution: 1) Establishing a meeting schedule for the period March 2025 through the Authority's Reorganization Meeting in February 2026. The motion was seconded by Commissioner Rachlin and was approved by a roll call vote, with all voting in favor.

**New Business** - No new business to discuss.

**Public Comment** – No members of the public were present.

**Report of Committees, Staff & Counsel – Executive Session**

There were no items for discussion in Executive Session.

**Report of Committees, Staff & Counsel – Public Session II**

**Old/Unfinished Business** –

**Public Comment by Commissioners/County Commissioner Liaison Granados-**  
There were no comments

There being no further business to come before the Authority, Commissioner McManus moved to adjourn the meeting. The motion was seconded by Commissioner Kahn and was unanimously ordered approved by a voice vote. The meeting was adjourned at 5:39pm.

Respectfully submitted,

Bianka Vargas  
Clerk

Ray Szpond  
Chairman

Margaret McManus  
Secretary