

# RESOLUTION

OF THE

## UNION COUNTY UTILITIES AUTHORITY

Resolution No.: 40-2025

Date: July 16, 2025

Approved as to form:

Bianka Vargas, Clerk

Approved as to sufficiency of funds:

John Cuffo, Acting Comptroller

[ ] YES [ ] NO [ X ] NONE REQUIRED

### APPROVING THE PUBLIC SESSION MINUTES OF THE SPECIAL PUBLIC MEETING HELD ON JUNE 16, 2025

**WHEREAS**, the County of Union, New Jersey has previously developed the Union County District Solid Waste Management Plan in accordance with the New Jersey Solid Waste Management Act for the purpose of managing the disposal and/or recycling of solid waste generated in Union County; and

**WHEREAS**, the Board of County Commissioners has designated the Union County Utilities Authority (the "Authority"), in accordance with the Solid Waste Management Act, as the implementing agency for its Solid Waste Management Plan; and

**WHEREAS**, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., the Authority is permitted to exclude the public from that portion of its regular monthly meetings and/or special meetings in order to discuss certain matters including, but not limited, to contracts, anticipated or pending litigation and personnel issues; and

**WHEREAS**, the Clerk of the Authority separately maintains minutes of those portions of the meetings during which the public is excluded to memorialize the discussions that take place during these executive sessions from the discussions during the portions of the meetings open to the public; and

**WHEREAS**, the minutes for the special meeting held on June 16, 2025 have been reviewed by the Commissioners of the Authority for approval.

**NOW, THEREFORE, BE IT RESOLVED**, by the Union County Utilities Authority as follows:

1. The governing body of the Union County Utilities Authority has reviewed and hereby approves the public session meeting minutes of the Authority's June 16, 2025.
2. This resolution shall take effect immediately.

	PRESENT	ABSENT	AYE	NAY	ABSTAIN	MOTION	SECOND
<i>Eastman</i>	✓		✓				
<i>Figueiredo</i>	✓		✓				
<i>Holder</i>	✓				✓		
<i>Jackus</i>		✓					
<i>Kahn</i>	✓		✓				
<i>McManus</i>	✓				✓		
<i>Rachlin</i>	✓		✓			✓	
<i>Scutari</i>	✓		✓				✓
<i>Szpond</i>	✓		✓				
<i>Alma, Alternate No. 1</i>		✓					
<i>Scott-Bey, Alternate No. 2</i>	✓		✓				

**Union County Utilities Authority  
Regular Monthly Meeting  
June 30, 2025**

Chairman Szpond called the meeting to order at 5:30 p.m., in the public meeting room of the Union County Utilities Authority, 1499 Routes 1 & 9 North, Rahway, New Jersey.

Notice of Compliance with the Open Public Meetings Act was read by Lisa Da Silva, Deputy Executive Director/ Director of Administrative Services of the Authority.

Commissioners present: Commissioners Figueiredo, Jackus, Kahn, Rachlin, Alternate Commissioners Alma and Scott-Bey, Vice-Chairperson Scutari, Chairperson Szpond

Absentees: Commissioners Eastman, Holder, McManus

Other Attendees: Executive Director Linda Stender, Deputy Executive Director/Director of Administrative Services Lisa M. da Silva; Acting Comptroller John Cuiffo; Kraig Dowd, Esq.

Chairman Szpond appointed Alternate Commissioner Alma to sit in for absent Commissioner Eastman and Alternate Commissioner Scott-Bey to sit in for absent Commissioner Holder

Chairman Szpond led the Pledge of Allegiance.

Lisa da Silva provided Proof of Notice of the meeting.

**Public Hearing**

Chairman Szpond turned over the meeting to General Counsel Kraig Dowd to conduct the public hearing on the adjustment to the authority rate component of tipping fees for non-processible solid waste (types 13, 13c, 23 and 27 only) generated within Union County. General Counsel Kraig Dowd stated the proposed rate adjustment was set forth in a public notice previously issued by the Authority. He explained the different components of the hearing, including the testimony of the single witness, Acting Comptroller John Cuiffo. He also informed the Authority there was a court reporter present that would be transcribing all elements of the hearing which would be available to members of the public. Acting Comptroller John Cuiffo was then sworn in by the court reporter and proceeded to answer a series of questions asked by General Counsel Kraig Dowd. Among other testimony, Mr. Cuiffo described his and his firm Lerch, Vinci & Bliss, LLP, roles as the Authority's financial and accounting services consultant and Acting Comptroller at the UCUA. He testified about the rate study conducted on behalf of the Authority regarding the Union County generated Non-Processible Waste and the report prepared in connection with the same, as well as the reasoning behind the proposed adjustment to the rates. The hearing was opened for questions from the public and from the Commissioners. Kraig Dowd ended the testimony portion of the hearing. Commissioner Kahn moved the following resolution: 1) Authorizing an adjustment to the authority's rate component portion of non-processible solid waste tipping fees. The motion was seconded by Commissioner Rachlin and was unanimously ordered approved by a roll call vote.

**Approval of Minutes**

Commissioner Rachlin moved the resolution approving the Public Session Minutes of May 21, 2025. The motion was seconded by Alternate Commissioner Alma and was approved by a roll call vote, with all voting in favor.

**Communications** – There were no communications.

**Report of Officers** – There were no reports from the officers.

**Report of Committees, Staff & Counsel- Public Session I**

**a. Finance and Budget Committee**

Commissioner Rachlin gave the report of the Finance and Budget Committee. In line with the recommendations Vice-Chair Scutari moved the following resolution: 1) Approving operating, consulting, and legal vouchers for processing and payment. The motion was seconded by Alternate Commissioner Alma and was unanimously ordered approved by a roll call vote.

**b. Personnel/Procurement/Insurance**

Vice-Chair Scutari gave the report and recommendations of the Personnel/Procurement/ Insurance Committee. In line with the recommendations Commissioner Rachlin moved the following resolution: 1) Authorizing the sale of surplus personal property via the [www.usgovbid.com](http://www.usgovbid.com) online auction website. The motion was seconded by Commissioner Kahn and was unanimously ordered approved by a roll call vote.

**New Business** – No new business to discuss.

**Public Comment** – No members of the public were present.

**Report of Committees, Staff & Counsel – Executive Session**

There were no items for discussion in Executive Session.

**Report of Committees, Staff & Counsel – Public Session II**

**Old/Unfinished Business** – There was no unfinished business.

**Public Comment by Commissioners/County Commissioner Liaison Granados**- There were no comments.

There being no further business to come before the Authority, Commissioner Kahn moved to adjourn the meeting. The motion was seconded by Alternate Commissioner Alma and was unanimously ordered approved by a voice vote. The meeting was adjourned at 5:47 pm.

Respectfully submitted,

*Bianka Vargas*

Bianka Vargas  
Clerk

*Ray Szpond*

Ray Szpond  
Chairman

*Margaret McManus*

Margaret McManus  
Secretary