

# RESOLUTION

OF THE

## UNION COUNTY UTILITIES AUTHORITY

Resolution No.: 70-2025 |  
Date: December 17, 2025

Approved as to form:

Bianka Vargas, Clerk

Approved as to sufficiency of funds:

John Cuffo, Acting Comptroller

[ ] YES [ ] NO [ X ] NONE REQUIRED

### APPROVING THE PUBLIC SESSION MINUTES OF THE REGULAR PUBLIC MEETING AND EXECUTIVE SESSION HELD ON NOVEMBER 12, 2025

**WHEREAS**, the County of Union, New Jersey has previously developed the Union County District Solid Waste Management Plan in accordance with the New Jersey Solid Waste Management Act for the purpose of managing the disposal and/or recycling of solid waste generated in Union County; and

**WHEREAS**, the Board of County Commissioners has designated the Union County Utilities Authority (the "Authority"), in accordance with the Solid Waste Management Act, as the implementing agency for its Solid Waste Management Plan; and

**WHEREAS**, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., the Authority is permitted to exclude the public from that portion of its regular monthly meetings and/or special meetings in order to discuss certain matters including, but not limited, to contracts, anticipated or pending litigation and personnel issues; and

**WHEREAS**, the Clerk of the Authority separately maintains minutes of those portions of the meetings during which the public is excluded to memorialize the discussions that take place during these executive sessions from the discussions during the portions of the meetings open to the public; and

**WHEREAS**, the minutes for the regular monthly meeting and executive session held on November 12, 2025 have been reviewed by the Commissioners of the Authority for approval.

**NOW, THEREFORE, BE IT RESOLVED**, by the Union County Utilities Authority as follows:

1. The governing body of the Union County Utilities Authority has reviewed and hereby approves the public and executive meeting minutes of the Authority's November 12, 2025.

2. This resolution shall take effect immediately.

	PRESENT	ABSENT	AYE	NAY	ABSTAIN	MOTION	SECOND
<i>Eastman</i>	✓		✓				
<i>Figueiredo</i>		✓					
<i>Holder</i>	✓		✓				
<i>Jackus</i>	✓		✓			✓	
<i>Kahn</i>		✓					
<i>McManus</i>		✓					
<i>Rachlin</i>	✓		✓				✓
<i>Scutari</i>	✓		✓				
<i>Szpond</i>	✓		✓				
<i>Alma, Alternate No. 1</i>	✓		✓				
<i>Scott-Bey, Alternate No. 2</i>	✓		✓				

**Union County Utilities Authority**  
**Regular Monthly Meeting**  
**November 12, 2025**

Chairman Szpond called the meeting to order at 5:30 p.m., by way of the Union County Utilities Authority, 1499 Routes 1 & 9 North, Rahway, New Jersey. The meeting was held electronically via Zoom's virtual meeting online platform.

Notice of Compliance with the Open Public Meetings Act was read by Bianka Vargas, Clerk of the Authority.

Commissioners present: Commissioners Figueiredo, Holder, Jackus, Kahn, McManus, Rachlin, Alternate Commissioners Alma and Scott-Bey, Vice-Chairperson Scutari, Chairperson Szpond

Absentees: Commissioner Eastman

Other Attendees: Executive Director Linda Stender, Deputy Executive Director/Director of Administrative Services Lisa M. da Silva; Comptroller John Cuffo; Kraig Dowd, Esq., Kathryn V. Hatfield, Esq., Members of the public Scott Iwicki, Robert McNinch, Pierce Doubleday, Clerk Bianka Vargas

Chairman Szpond appointed Alternate Commissioner Alma to sit in for absent Commissioner Eastman.

Chairman Szpond led the Pledge of Allegiance.

Ms. Vargas provided Proof of Notice of the meeting.

**Approval of Minutes**

Commissioner Rachlin moved the resolution approving the Public Session Minutes of October 15, 2025. The motion was seconded by Vice-Chair Scutari and was approved by a roll call vote, with all voting in favor.

**Communications** – There were no communications.

**Report of Officers** – There were no reports from the officers.

**Report of Committees, Staff & Counsel- Public Session I**

**a. Finance and Budget Committee**

Executive Director Linda Stender gave the report of the Finance and Budget Committee. Commissioner Rachlin moved the following resolutions: 1) Approving operating, consulting, and legal vouchers for processing and payment; 2) Increasing the cap for JD Organic Landscaping, LLC in their existing contract; 3) Increasing the cap for Lerch, Vinci & Bliss, LLP in their existing professional services contract; 4) Certifying to the Local Finance Board its compliance regarding annual audit pursuant to N.J.S.A 40a:5a-17; 5) Resolution to amend the 2025 adopted budget,

pursuant to N.J.A.C 5:31-2.8. The motion was seconded by Commissioner Holder and was approved by a roll call vote, with all voting in favor.

**b. Personnel Procurement and Insurance**

Commissioner McManus gave the report and recommendations of the Personnel Procurement and Insurance Committee.

In line with the recommendations, Vice-Chair Scutari moved the following resolution: 1) Adopting a Deferred Compensation Plan to be administered by Empower Retirement, LLC. The motion was seconded by Commissioner Kahn and was approved by a roll call vote, with all voting in favor.

In line with the recommendations Vice-Chair Scutari moved the following resolution: Authorizing a contract for the continued provision of Flexible Spending Account administration services. The motion was seconded by Commissioner Rachlin and was approved by a roll call vote, with all voting in favor.

In line with the recommendations Vice-Chair Scutari moved the following resolution: Authorizing updates to the Authority's Table of organization. The motion was seconded by Commissioner Kahn and was approved by a roll call vote, with all voting in favor.

In line with the recommendations Vice-Chair Scutari moved the following resolution: Authorizing the hiring of a Solid Waste Compliance Inspector (Mercedes). The motion was seconded by Commissioner Holder and was approved by a roll call vote, with all voting in favor.

In line with the recommendations Vice-Chair Scutari moved the following resolution: Authorizing the hiring of a Solid Waste Compliance Inspector (Hylton). The motion was seconded by Commissioner Rachlin and was approved by a roll call vote, with all voting in favor.

**c. Solid Waste and Recycling**

Commissioner Kahn gave the report and recommendations of the Solid Waste and Recycling Committee. In line with the recommendations, Vice-Chair Scutari moved the following resolution: 1) Approving and authorizing the execution of an agreement with ExxonMobil Environmental and Property Solutions Company providing for the alternate disposal of ID Type 27 solid waste. The motion was seconded by Commissioner Holder and was approved by a roll call vote, with all voting in favor.

**New Business** – No new business to discuss.

**Public Comment** – No members of the public spoke

**Report of Committees, Staff & Counsel – Executive Session**

The board went into Executive Session to discuss Personnel and matters covered by Attorney-Client Privilege.

Commissioner Kahn moved the motion for executive session. The motion was seconded by Commissioner Rachlin and unanimously ordered approved by a roll call vote. The Authority moved into executive session at 5:42pm

Commissioner McManus moved to return to public session. The motion was seconded by Commissioner Rachlin and unanimously approved by a roll call vote. The Authority returned to public session at 5:57pm.

### **Report of Committees, Staff & Counsel – Public Session II**

Commissioner Rachlin moved the Resolution of the UCUA denying the step 3 grievance presented by Teamsters Local 125 on or about July 24th, 2025. The motion was seconded by Commissioner Kahn and was approved by a roll call vote, with all voting in favor.

**Old/Unfinished Business** – There was no unfinished business.

**Public Comment by Commissioners/County Commissioner Liaison Granados-** There were no comments

There being no further business to come before the Authority, Commissioner Kahn moved to adjourn the meeting. The motion was seconded by Commissioner McManus and was unanimously ordered approved by a voice vote. The meeting was adjourned at 5:59 pm.

Respectfully submitted,

*Bianka Vargas*

Bianka Vargas  
Clerk

*Ray Szpond*

Ray Szpond  
Chairman

*Margaret McManus*

Margaret McManus  
Secretary